

COURSE OVERVIEW

Course Name:
Microsoft Project 2019:
Level 2

COURSE DURATION: 1 Day

Gauteng:

3rd Floor 34 Whitely Road
Melrose Arch
Johannesburg
2196
Tel: 087 941 5764
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Gauteng:

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192 Bram Fischer Drive
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Cape Town:

3rd Floor Thomas Pattullo Building
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COURSE OVERVIEW

This course covers the advanced knowledge and skills a project manager needs to update a project plan in Project during the execution, monitoring, and controlling phases of a project. In other words, once your project plan is approved by the project sponsor, this course will enable you to manage the project so that it is completed on time, within budget, and according to scope.

COURSE OBJECTIVES

In this course, you will maintain project plans during the execution, monitoring, and controlling phases of a project.

You will

- Update a project plan.
- Generate project views to manage a project.
- Create project reports to share a project's status.
- Reuse project plan information.
- Work with multiple projects.