



**NATIONAL  
CERTIFICATE:  
OCCUPATIONALLY  
DIRECTED EDUCATION  
TRAINING AND  
DEVELOPMENT  
PRACTICES**



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# NATIONAL CERTIFICATE: OCCUPATIONALLY DIRECTED EDUCATION TRAINING AND DEVELOPMENT PRACTICES

## COURSE INFORMATION

SAQA ID: 50334  
 NQF Level: 5  
 Learnership Duration: 12 months  
 Credits: 120  
 Contact Sessions: Minimum Contact Session, including remediation (if required), and POE Building for this Qualification is 45 Days  
 Accrediting SETA: ETDP SETA - Education, Training and Development Practices Sector Education and Training Authority

## ENTRY CRITERIA

- Grade 12
- Communication at NQF Level 4.
- Computer Literacy at NQF Level 4.

## QUALIFICATION RULES

Fundamental: all 10 credits for Communications.  
 Core: all 61 Core credits.  
 Elective: any 49 of the 116 Elective credits.

Learners are urged to focus on all the Electives from at least one complete Exit Level Outcome and make up the rest of the credits from the Elective unit standards associated with the remaining Exit Level Outcomes.

## EQUIPMENT REQUIRED

- Hardware: Access to a computer, display monitor/keyboard / mouse/printer;
- Software: Windows 7 OS system | MS Office 2010 | Printer Driver (Where applicable)

## CANDIDATE PROFILE & DEPLOYMENT

### Target Market:

- Communicate in a variety of ETD settings.
- Design and develop learning programmes and processes.
- Facilitate and evaluate learning.
- Engage in and promote assessment practices.
- Provide learning support to learners and organisations.
- Conduct skills development facilitation.

This qualification is for those who want to build on a FETC in any field to enter the field of ODET D as a potential career and have little or no previous exposure to ETD. The qualification will also be valuable for those who may have been practicing within the field, but without formal recognition.

## SKILLS OUTCOME

- Identifying and solving problems in relation to designing and organising learning opportunities and in relation to learner's difficulties within the ETD context.
- Working effectively with others as a member of ETD teams in the analysis, design and delivery of ETD.
- Organising and managing oneself and one's activities responsibly and effectively when preparing oneself, preparing learning resources and

## PURPOSE

setting up the learning environment.

- Collecting, analysing, organising and critically evaluating information about learners, learning needs, learning resources, organisational requirements and national ETD strategies.
- Communicating effectively using visual, mathematical and/or language skills when presenting information to learners and discussing the subject matter.
- Using science and technology effectively and critically, showing responsibility towards the environment and health of others, mainly in the application of occupation-related technology, but through the appropriate use of ETD- related technology.

## ASSESSMENT MANAGEMENT

**Credit Accumulation Transfer (CAT):** 50334

CAT exemption is only applicable to approved learners. Approved learners will have reduced contact days. Learners who do not meet the CAT requirements will be required to complete Communication and Mathematics Clusters.

### FISA Requirements:

A final Integrated Summative Assessment is a requirement for the successful completion of this learnership.

### Recognition of Prior Learning (RPL):

RPL is available for this qualification



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| Name of Unit Standard                | Training days |
|--------------------------------------|---------------|
| Welcoming and Introduction to OD-ETD | 1             |

#### Learning Programme 1: Communicate in ETD settings

| Outcome     | SAQA ID | Name of Unit Standard   | Credits | Training days |
|-------------|---------|---|---------|---------------|
| Core        | 114924  | Demonstrate understanding of the outcomes-based education and training approach within the context of NQF | 5       | 2             |
| Fundamental | 115789  | Sustain oral interaction across a wide range of contexts and critically evaluate spoken texts             | 5       |               |
| Fundamental | 115790  | Write and present for a wide range of purposes, audiences and contexts                                    | 5       |               |

#### Learning Programme 2: Conduct Skills Development Facilitation (SDF)

| Outcome  | SAQA ID | Name of Unit Standard   | Credits | Training days |
|----------|---------|---|---------|---------------|
| Core     | 15221   | Provide information and advice regarding skills development and related issues                  | 4       | 4             |
| Elective | 15218   | Conduct an analysis to determine outcomes of learning for skills development and other purposes | 4       |               |
| Elective | 15217   | Develop an organizational training and development plan   | 6       |               |
| Elective | 15232   | Coordinate planned skills development interventions in an organisation                          | 6       |               |
| Elective | 15222   | Promote a learning culture in an organisation   | 3       |               |
| Elective | 15227   | Conduct skills development administration in an organisation                                    | 4       |               |

#### Learning Programme 3: Develop OBE Learning Materials

| Outcome  | SAQA ID | Name of Unit Standard                           | Credits | Training days |
|----------|---------|---|---------|---------------|
| Core     | 123396  | Define target audience profiles and skills gaps | 6       | 3             |
| Elective | 123394  | Develop outcomes-based learning programmes      | 10      |               |
| Elective | 115755  | Design and develop outcomes-based assessments   | 10      |               |

#### Learning Programme 4: Facilitate and evaluate learning

| Outcome | SAQA ID | Name of Unit Standard   | Credits | Training days |
|---------|---------|---|---------|---------------|
| Core    | 117871  | Facilitate learning using a variety of given methodologies          | 10      | 2             |
| Core    | 123397  | Evaluate a learning intervention using given evaluation instruments | 10      |               |



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**Learning Programme 5: Provide learning support to learners and organisations**

| Outcome | SAQA ID | Name of Unit Standard   | Credits | Training days |
|---------|---------|---|---------|---------------|
| Core    | 117874  | Guide learners about their learning, assessment and recognition opportunities | 6       | 2             |
| Core    | 117865  | Assist and support learners to manage their learning experiences              | 5       |               |

**Learning Programme 6: Conduct Assessments**

| Outcome | SAQA ID | Name of Unit Standard             | Credits | Training days |
|---------|---------|-----------------------------------|---------|---------------|
| Core    | 115753  | Conduct outcomes-based assessment | 7       | 2             |

**Learning Programme 7: Conduct Moderation**

| Outcome  | SAQA ID | Name of Unit Standard                            | Credits | Training days |
|----------|---------|--|---------|---------------|
| Elective | 115759  | Conduct moderation of outcomes-based assessments | 10      | 2             |