



# NATIONAL CERTIFICATE: BUSINESS ANALYSIS



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## NATIONAL CERTIFICATE: BUSINESS ANALYSIS

### COURSE INFORMATION

**SAQA ID:** 63909

**NQF Level:** 6

**Learnership Duration:** 12 months

**Credits:** 150

**Contact Sessions:** Minimum Contact Session, including remediation (if required), and POE Building for this Qualification is 82 Days

**Accrediting SETA:** MICT SETA

### ENTRY CRITERIA

- Communication at NQF Level 5.
- Computer Literacy at NQF Level 5.
- Knowledge of Business analysis.

### QUALIFICATION RULES

The qualification consists of a minimum of 149 credits and has been designed in accordance with the SAQA regulations and

1. All fundamental unit standards are compulsory for this qualification. (49 credits)
2. All core unit standards are compulsory. (80 credits)
3. Elective unit standards totalling a minimum of 20 credits needs to be completed.

### EQUIPMENT REQUIRED

- Hardware: Access to a computer, display monitor / keyboard / mouse / printer
- Software: Windows 7 OS system | MS Office 2010 | Printer Driver (Where applicable)

### CANDIDATE PROFILE & DEPLOYMENT

**Target Market:** Junior Business Analyst • System Analyst  
• Project management

**Mentor Requirements:** Mentor must have at least 5 years' experience in a Business Administration or similar environment.

**Workplace Requirements:** Learners must be exposed to all outcomes related to this qualification.

### PURPOSE

The purpose of this qualification Business analysis is a vital instrument within the business environment to ensure that information technology can provide effective solutions for business enterprises.

The development of business analysts through a suite of qualifications will have a positive impact on the broader economy of South Africa. It will also assist with bringing South Africa in line with international trends and satisfy industry requirements.

### SKILL LEVEL OUTCOME

- Analyse a business scenario.
- Develop a business case.
- Compile user requirement specifications.
- Develop functional specifications.
- Monitor quality assurance activities throughout the life cycle of the project.

### ASSESSMENT MANAGEMENT

**FISA Requirements:**

Final Integrated Summative Assessment is requirement for the successful completion of this learnership.

**Recognition of Prior Learning (RPL):**

RPL is available for this qualification.

### Learning Programme 1: Risk Awareness & Needs Analysis

Outcome	SAQA ID	Name of Unit Standard	Credits	Training days
Elective	13107	Develop understanding within an organisation about the risks associated with its functioning and contexts	5	5
Fundamental	12138	Conduct an organisational needs analysis	10	
<b>PoE Building and Remedials</b>				<b>5</b>

### Learning Programme 2: System Design & Implementation Analysis

Outcome	SAQA ID	Name of Unit Standard	Credits	Training days
Fundamental	12979	Analyse and participate in the design of Information Systems	12	7
Fundamental	258838	Investigate implementation options for Information Technology (IT) solutions	6	
<b>PoE Building and Remedials</b>				<b>5</b>

### Learning Programme 3: Enterprise Analysis & Requirements Planning

Outcome	SAQA ID	Name of Unit Standard	Credits	Training days
Core	259257	Perform Enterprise Analysis	10	23
Core	259280	Plan and monitor the business analysis process	10	
Core	259279	Perform requirements elicitation	15	
Core	259277	Perform requirements analysis	25	
<b>PoE Building and Remedials</b>				<b>5</b>

### Learning Programme 4: Communication & Problem-Solving

Outcome	SAQA ID	Name of Unit Standard	Credits	Training days
Fundamental	115367	Demonstrate logical problem solving and error detection techniques	8	8
Core	259278	Manage and communicate requirements	5	
Fundamental	10622	Conduct communication within a business environment	8	
<b>PoE Building and Remedials</b>				<b>5</b>

### Learning Programme 5: Business Operations and Ethics

Outcome	SAQA ID	Name of Unit Standard	Credits	Training days
Core	259297	Conduct solution assessment and validation	15	14
Elective	13099	Contribute to the implementation, post-implementation review and maintenance of information systems	16	
Fundamental	12891	Apply concepts and principles of business ethics in the professional environment	5	
<b>PoE Building and Remedials</b>				<b>5</b>